

*Regla Keyes*

**OXTONGUE LAKE RATEPAYERS ASSOCIATION**

**CONSTITUTION**

1. **Name:** this organization shall be named

The Oxtongue Lake Ratepayers Association

2. **Purpose:** for the mutual benefit of residents and property owners; and for the protection of lands and resources along the Highway 60 Corridor and abutting properties in the McClintock Township in the County of Haliburton.

3. **Eligibility for Membership:**

. any person interested in promoting the purpose of the Ratepayers Association may become a member of the Association upon payment of annual dues.

4. **Voting Privileges:** Each membership, confirmed by payment of dues in the current year, is entitled to two votes.

5. **Governing Body:** The Association shall be governed by a Board of Directors which consists of:

- . President
- . Vice-President
- . Secretary
- . Treasurer
- . and Four Directors, including the immediate Past-President.

All meetings shall be conducted under Parliamentary procedures.

6. **Amendments:** Any proposal for the amendment of this Constitution or any By-Law shall be submitted, in writing, to the Board of Directors, and if approved by it or signed by not less than fifty percent of the members, shall be submitted to the membership at the Annual Meeting of the Association. Any proposed amendment shall be mailed to each member 30 days or more prior to a vote being taken. No amendment shall be valid unless approved by not less than two-thirds of the votes cast.

OXTONGUE LAKE RATEPAYERS ASSOCIATION

BY-LAWS

1. **Meetings:** All meetings, including the Annual Meeting, shall be held at the discretion of the Board of Directors.
2. **Nomination and Election:**
  - . the President appoints a Nominating Committee;
  - . the election of the Board of Directors takes place at the Annual Meeting;
  - . Term of Office is for 2 years;
  - . Vacancies will be filled by the Board of Directors, as they occur.
3. **Membership Fees:** Fees are to be set by the membership upon recommendation from the Board of Directors; said fees shall be due January 1st of each year.
4. **Duties of Officers:**
  - (i) The President shall preside at all meetings of the Association and of the Board of Directors. The President shall have the power to appoint Committees, and shall be an ex officio member of all Committees;
  - (ii) The Vice President shall, in the absence of the President, have the powers and perform the duties of the President;
  - (iii) The Secretary shall have the custody of all records and papers relating to the business of the Association; shall issue all notices, and shall call all meetings of the Association. The Secretary shall be a member, ex officio, of all Committees, and shall record the proceedings of all meetings;
  - (iv) The Treasurer shall keep the financial records of the Association, shall collect and receive all monies due the Association; shall, upon approval of the Board of Directors, pay all bills in excess of \$50.00, and shall pay all bills of less than \$50.00 on his own authority. The Treasurer shall keep a book of Accounts, which shall be open at all times to inspection by any member of the Board of Directors. The Treasurer shall also prepare a statement to be presented at the Annual Meeting.
5. **Banking:** A Bank Account shall be kept at any chartered bank as decided by the Board of Directors. All cheques given in the name of the Association shall be signed by the Treasurer and the President, or Vice President.

continued .....

6. Quorum: A Quorum of the Board of Directors shall be 4;  
a Quorum for the Annual Meeting is 1/3 of the membership.
7. Decisions at Meetings: All matters to be decided by a simple majority of the voting members who are in attendance.

**Decision by Mail:** A general vote may be taken by mail on any issue; a Quorum shall consist of a response by 1/3 of the members.

Approved at the Annual Meeting - August 2, 1989

---

---